

Pavenham Village Hall & Playing Field

Committee

Reg Charity Number 300055

Minutes of Meeting of the Management Committee held at the Village Hall on 2nd July 2024 at 19:30

Attending:- Aisling Coles, Sue Ives, Fiona Rogers, Anne Goodfellow, Carole Southern, Peter Sharpe, Nathan Baker, Carol Stead, Dave Smith, Jill Smith, Gillian Smith.

1. **Apologies for absence:** Bernie Sharpe, Dawn Bashford
2. **Approval of Minutes/Action Points from last meeting, held on the 23rd April, 2024 at 7.30pm**
 - 2.1. Minutes of the last meeting were agreed as a correct record of the proceedings. Proposed by Nathan and Seconded by Carole Southern
3. **Matters Arising from Previous Minutes**
 - 3.1. The ROSPA report has been received and it includes numerous action points, none of which pose serious risks. There are no 'reds' in the report. Thomas Beazley is responsible for the chestnut fencing/barbed wire. Dave to speak to Thomas about these. Nathan thought it was a positive report overall and said that we should be able to address any points raised. It was decided that we may be able to correct the bend on the fitness unit. The cantilevered swing query and any remedial work can only be addressed by Kompan. The infant swings are being replaced and any tightening of nuts etc. can be done by Kompan at this time. The play equipment has been cleaned.
 - 3.2. Ladies' toilets – relevant bits of plumbing are yet to be sourced. Peter suggested a plumbing supplier in Kempston.
 - 3.3. Field gate – the pedestrian gate has been attended to but the five bar gate still needs attention.
 - 3.4. Low fencing around the car park – Dave has repaired various areas of damage but a hedge will be planted in the autumn so the fencing is not a long term issue.
4. **Chairman's Report**
 - 4.1. No movement on changing to a Charitable Incorporated Organisation.
5. **Treasurer's Report**
 - 5.1. Gill Smith said there is currently £11,124.19 in the current account and £15,865.27 in the deposit account (£825 held as deposits).
 - 5.2. Review of amounts charged to the cricket and tennis clubs. The amounts charged have not increased since 2019. Although BoE inflation since 2019 was 23.8%, it was decided to increase charges by 15% - new charges will be £575 for the tennis club and £1025 for the cricket club.
 - 5.3. In view of the level of playing field maintenance required, Nathan proposed that should a village football club wish to use the playing field, they will be charged at least the same amount as the cricket club. This was agreed by the meeting.
6. **Secretary's Report**
 - 6.1. No secretary - nothing to report.
7. **Long term planning**
 - 7.1. Nathan has not been able progress the long term planning.
8. **Maintenance**
 - 8.1. Neil Blakemore has taken a lot of rubbish from the rear of the hall to the tip.
 - 8.2. Dave is to check the frequency with which PAT testing is specified. Indications are that there is no prescribed frequency although the village hall's insurance may stipulate.
 - 8.3. The kettles need descaling and Carol Stead said that she would de-scale them.

- 8.4. Dave to talk to Ben about cutting the hedge that runs alongside the car park.
- 8.5. Dave will discuss the defunct wooden bench by the tennis courts with the tennis club.

9. Hall Bookings

- 9.1. Dave has received a good number of enquiries from non-villagers and regular bookings continue e.g. Ouse Valley Arts Society and Hearing Dogs.

10. 200 Club

- 10.1. Peter is still increasing the number of standing orders.
- 10.2. Peter is to ensure the piece about the 200 Club is to be repeated in the next issue of The Villager.

11. AOB

- 11.1. The Fellowship has encountered dirty cups on a few occasions although no possible culprit has been identified. Crockery and cutlery condition can only be monitored on a best-efforts basis.

12. Date and Time of Next Meeting

This will on Tuesday 3rd September 2024 at the Village Hall at 7.30pm.

The meeting ended at 8.21pm.

Chairman Date