

# Pavenham Village Hall & Playing Field

## Committee

Reg Charity Number 300055

Minutes of Meeting of the Management Committee held at the Village Hall on 23<sup>rd</sup> April 2024 at 8.00pm

Attending:- Dave Smith, Gillian Smith, Jill Smith, Anne Goodfellow, Fiona Rodgers, Peter Sharpe, Nathan Baker, Carole Southern

1. **Apologies for absence:** Carol Stead, Sue Ives, Bernie Sharpe

2. **Election of Officers**

- 2.1 Dave Smith was elected as Chairman. Proposed by Peter Sharpe, seconded by Nathan Baker
- 2.2 Gillian Smith was elected as Treasurer. Proposed by Dave Smith, seconded by Carole Southern
- 2.3 There were no volunteers for secretary so Jill Smith will remain acting Secretary

3. **Approval of Minutes/Action Points from last meeting, held on the 13<sup>th</sup> February 2024 at 7.30pm**

- 3.1 Minutes of the last meeting were agreed as a correct record of the proceedings. Proposed by Jill Smith and Seconded by Carole Southern

4. **Matters Arising from Previous Minutes**

- 4.1 Nathan updated the meeting that he has identified potential sources of funding, including the National Lottery. Peter said the Rural Grants Committee may provide funding. Dave suggested forming a sub-committee which would feed into the Parish Council. Dave suggested waiting for the report following the RoSPA inspection in May. It was agreed that the two baby swings would be replaced along with any remedial work on the play equipment.
- 4.2 Cleaning the play equipment with a power washer would need 100m hose and similar electrical extension lead. Nathan will provide availability.
- 4.3 Ladies' toilets – Dave has to source the plumbing 'bits'.
- 4.4 The contribution from the 200 Club will increase from £828 to £936.
- 4.5 Dave has spoken to Stevington village hall committee and does not now think that the process to change to a Charitable Incorporated Organisation (CIO) is particularly arduous.

5. **Chairman's Report**

- 5.1 Nothing other than reported in other items.

6. **Treasurer's Report**

- 6.1 Gill Smith said there is currently £10,132.67 in the current account (including £1,100 hire deposits) and £15,807.43 in the savings account.

7. **Secretary's Report**

No secretary - nothing to report.

8. **Long term planning**

- 8.1 Nathan has asked Neil Blakemore to add depreciation to a spreadsheet of village hall assets.

9. **Maintenance**

- 9.1 The pedestrian field gate does not latch. It needs to be investigated and this will be done when the play equipment is cleaned.
- 9.2 The low fence running along the car park is damaged and Nathan suggested planting a hedge in its place. It was agreed that this would be done in November. He has cut back over hanging trees near the play equipment and at the top of the field.

10. **Hall Bookings**

**10.1** Ouse Valley Arts Society has renewed their monthly booking and Hearing Dogs for Deaf People have an ongoing weekly booking. There are a few other bookings from both within and outside the village.

**10.2** Overall this is a positive picture.

**11. 200 Club**

**11.1** Peter has 37 people with standing orders and they account for 90 numbers. It was agreed that he would put a box advertising the 200 Club in the next version of The Villager inviting to join those who do not already participate.

**12. AOB**

None.

**13. Date and Time of Next Meeting**

This will on 2<sup>nd</sup> July 2024 at the Village Hall at 7.30pm.

The meeting ended at 21.00.

Chairman ..... Date .....