

Pavenham Village Hall & Playing Field Committee

Reg Charity Number 300055

Minutes from a Meeting of the Management Committee held at the Village Hall on Tuesday 7th September 2021 at 7.30pm

Present: Dave Smith, Fiona Rodgers, Bernie Sharpe, John Stamford, Nathan Baker

Apologies: Gill Smith, Peter Sharpe, Carol Jenkins, Jill Smith

1. Approval of Minutes/Action Points of last meeting held on Tuesday 6th July 2021 at 7.30pm

- 1.1. The Minutes of the last meeting were agreed as a correct record of the proceedings. Proposed by Bernie and seconded by Nathan.

2. Matters arising from Previous Minutes

- 2.1. Notice board – the Parish Council would purchase then gift the board to the Village Hall to allow VAT to be reclaimed;
- 2.2. The fire risk assessment still has not been found;
- 2.3. Water bill dispute continues, as we should not have been charged sewage element re the leaked water;
- 2.4. The village hall environs tidy-up did not happen but the car park does still need attention – some fence posts are rotting and Nathan reported that the edges needed a solution that would allow easier mowing around them. ACTION: **Committee Members** to consider what the options might be and to discuss either at next meeting or even beforehand, if possible;
- 2.5. The outstanding matters within the 200 Club to be carried forward to next meeting, given Peter's absence at this busy farming season.

3. Chairman's Report

- 3.1. There is more activity regarding the use of the Village Hall now with events such as the Village Flower Show, Mencap Cake Sale, WI meetings and continuing Zumba and table tennis groups meeting on a weekly basis. Dave is not currently allowing two bookings to be made for the same day (eg a sports event and a hall event) as there is too much pressure on car parking;
- 3.2. John S asked about the annual grant usually received from the Parish Council – **Dave** to contact the PC to enquire about this year's grant;
- 3.3. **Dave** will contact the Ambulance Service to advise that a key for the access gate for the playing field is being kept in the defibrillator cabinet;
- 3.4. Play equipment – **Dave** to contact the suppliers to advise of the repairs needed per recent RoSPA H & S report. Nathan noted that weed suppressant needs to be applied to the area around the zip wire platform and other bits where mower/strimmer access is too difficult;
- 3.5. Beds Borough Council have advised they need the hall on 4th November for elections.

4. Treasurer's Report

- 4.1. Gill e-mailed data, as follows:

Current Account: £10,631.74 incl FIT payment recently of £1,429.68
Deposit Account: £30,434.71 incl recent transfer of £15,000.

- 4.2. Gill reported that the water company had visited and would replace the damaged water meter.

5. Secretary's Report

Nothing to report.

6. Hall Usage

- 6.1. On 1st October, Pavenham Park Residents Association are holding a Quiz Night and there is also another booking for the hall in November for yet another baby shower;
- 6.2. Bernie reported that whist is not really picking up yet, possibly because older people still anxious about Covid;
- 6.3. After some discussion, it was agreed that a key safe could be installed for access by regular hall users, to minimise the number of keys in circulation and to reduce the need for Dave to have to supply keys each time a new group starts using the hall.

7. Major Projects

- 7.1. Nathan reported that final seeding is needed around the new Cricket Clubhouse. Fencing will stay until window security and protection has been fitted. There is no plan to install an alarm system as existing security measures are deemed to be sufficient;
- 7.2. Nathan asked if a large bale or tree stump could be found to block the doors to the storage container and said that Gareth would be contacted to discuss cutting the football field over the winter period. Action: **Nathan**

8. Maintenance

Nothing to report other than already reported above.

9. 200 Club

Discussions postponed until Peter could be available

10. AOB

Nathan asked about possible availability of broadband for the Village Hall, possibly needed as prerequisite for any additional security systems in the future. Dave said that this had been looked at in the past and that the only viable connection would be via a 4G mobile connection as a wired connection (according to the BT broadband checker) would be too slow.

The Meeting ended at 8.20pm.

11. Next Meeting – will be 9th November, 7.30pm, at the Village Hall.

Chairman Date