

# Pavenham Village Hall & Playing Field Committee

Reg Charity Number 300055

## Minutes from a Meeting of the Management Committee held via Zoom on Wednesday 12 January 2021 at 7.30pm

**Present:** Dave Smith (in the chair), Jill Smith, Fiona Rodgers, Nathan Baker, Peter Sharpe, Bernie Sharpe, Gill Smith, Gareth King, Carol Jenkins, John Stamford (from 8.15pm)

**Apologies:** James MacDonald

### 1. **Approval of Minutes/Action Points of last meeting held on Tuesday 10<sup>th</sup> November 2020 at 7.30pm**

- The minutes of the last meeting were agreed as a correct record of the proceedings.
- Proposed by Bernie and seconded by Nathan.

### 2. **Matters arising from Previous Minutes**

- JS will put a piece in The Villager mentioning the vacancy for a secretary. **Action JS**
- Dave has repaired the guttering but does not think it is worth replacing the heaters. He has kept an eye on the thermostat in the changing room, but as the last football was last month, he has set it at 10 deg.
- Dave thanked you everyone who helped during the tidy up day and for their very worthwhile contributions.
- Dave has told the parish council the village hall does not want a bottle bank.
- Dave has applied for a further government application. Gill said that £12k has been received so far in total. There is a possibility that the hall might qualify for a 4K grant which allegedly is automatic.
- Dave and Gill have got together and have circulated the new proposed rates for hirers. These had been circulated beforehand to all except Fiona (apologies given) and these were sent to her during the discussion. Dave explained the changes. There Nathan suggested that the hall could be booked in blocks of 3 hours but it was decided not to do this and to let the hall for 4, 5, 6 hours etc. Fiona thought a 3-hour hire would work well for the table tennis club. The committee agrees that a 60% discount for village organisations is suitable. Peter thought regular users e.g. WI might have to pay a winter/summer rate in order to reflect heating costs. The committee agrees that the proposed charges are acceptable and were unanimously accepted. To be introduced May 2021. There will be a minimum hire period of 3 hours.
- There was a 200 Club draw and these will be circulated. Carol Jenkins and Gill offered to hand deliver 200 Club leaflets.
- Commemorative tree was voted upon and nobody disagreed. Mountain Ash/Rowan – everyone agrees.

### 3. **Chairman's Report**

- Dave has provided a quote to the parish council, enquiring about a long-term hire of the committee room.
- Dave is currently undertaking fire and playground checks as James is unwell.

### 4. **Treasurer's Report**

Current Account Balance = £3,470.36

Deposit Account = £15,433.61

Nathan suggested that we should be setting aside funds for the long-term maintenance or replacement of the hall. Peter said that, over the last 20 or so years, all extensions to the hall have been paid for by grant money. It was decided to put a note in the annual accounts in order to create a fund to underpin the long-term maintenance of the hall. Gill said she would insert a statement to this effect.

## 5. Secretary's Report

- Nothing to report. Current vacancy.

## 6. Covid-19 impact on hall availability

The hall will remain closed until the next meeting. Dave said he could not see the hall opening until after Easter at least. Gareth said football is suspended until further notice.

## 7. Major Projects Update

- Nothing apart from on-going re-decoration.

## 8. Maintenance

- The cleaners got in touch with Dave about one of the lights in the changing room and water dripping from the ceiling. The repair remains outstanding. There may be an issue with a ball valve in a loft tank that would require a plumber. **Action: Dave to investigate.**
- Dave has not yet blocked the hole in the wall of the kitchen through which wasps were entering the building. **Action: Dave**

## 9. Hall Bookings + rates

- None. Bedford Borough Council has been in touch about booking the hall for council elections. Dave will respond to them.

## 10. 200 Club

- The year runs April to March and Peter hopes the year 2021/22 will run as normal. Peter intends to write a piece for The Villager and Carol suggested putting a flier in all doors within the village.

## 11. AOB

- John mentioned the tidy up day on 5<sup>th</sup> December and was delighted how much was achieved.

## 12. Date of next meeting

Intended to be the AGM and confirmed to be 16<sup>th</sup> March 2021 at 19.30 and this will be put into the February edition of The Villager.

There being no other business the chairman closed the meeting at 20.29pm and thanked everyone for attending and for their invaluable input and support.

**Chairman .....** **Date .....**