

PAVENHAM VILLAGE HALL ASSOCIATION HIRING AGREEMENT

This agreement is made on the date (8) and between Pavenham Village Hall Association (1) and the hirer (2) detailed below whereby in consideration of the sums mentioned (7)

The Association agrees to permit the hirer to use the premises and facilities (4) for the purpose (3) and for the period(s) (5) all described below

1	Pavenham Village Hall Association Registered Charity No - 30055	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">Bookings Secretary - Mrs Linda Brown</td> </tr> <tr> <td style="text-align: center;">15a Close Road, Pavenham, Bedford. Tel: 01234 589868</td> </tr> <tr> <td style="text-align: center;">email - words63@hotmail.co.uk</td> </tr> </table>	Bookings Secretary - Mrs Linda Brown	15a Close Road, Pavenham, Bedford. Tel: 01234 589868	email - words63@hotmail.co.uk
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email - words63@hotmail.co.uk					
2	Name of hire Name of Organisation (If applicable) Address Telephone Email Address				
3	Purpose of Hire				
4	Premises & Facilities Required Main Hall/ Committee Room etc				
5	Date (s) of Hire Hours				
		<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">From:</td> <td style="width: 50%;">To:</td> </tr> </table>	From:	To:	
From:	To:				
6	Estimated No of persons attending				
	Hire Fee				
	£250 Cleaning/Damage Deposit (Repayable within 28 days of hire end)				
	Total Payable				
	Less £25 holding deposit (to be enclosed with the completed agreement, non refundable)				
	Balance to pay (no later than 14 days prior to hire date)				

(Cheques should be made payable to 'Pavenham Village Hall')

**Bank Details Natwest Sort - 60 02 13
Account - 08012229**

The hirer (not being a person under 18 years of age) agrees with the Association to be present during the period(s) of hire and to perform the provisions and stipulations contained or referred to in the Standard Conditions of Hire and the Schedule of Special Conditions and the Premises Licence Conditions for the time being in force. All of which are detailed in the current 'Hirer's Handbook and have been and understood by the hirer.

8	Signed by the Hirer	Signed on behalf of Pavenham Village Hall Ass
	Date	Date