

Pavenham Village Hall & Playing Field Committee

Registered Charity Number 300055

Minutes from the Annual General Meeting held via Zoom on Tuesday 16th March 2021 at 7.30 p.m.

Attending:- Dave Smith, Gillian Smith, Gill Smith, Fiona Rodgers, Neil Blakemore, Carol Jenkins, Peter Sharpe, Bernie Sharpe, Gareth King (from 19.46)

1. Apologies for absence: James MacDonald

Dave welcomed attendees to the meeting and thanked the committee for their help and support during the last year.

2. Approval of Minutes of Last Meeting

The Minutes of the AGM held on 14th July 2020 were approved and signed.

3. Matters Arising from the minutes of the last Annual General Meeting

- No action taken regarding becoming a Community Interest Company. *Benefits might make it easier to make changes to the make-up of the committee, allowing it to expand etc.*

4. Treasurer's Report and presentation of accounts

- Gill reported that a total of £20,098 has been received through the Business Continuity Grant scheme.
- A higher amount than usual has been spent on maintenance e.g. through internal decoration. Light and heat bills are higher than normal as bills were overestimated and then not submitted regularly throughout the year. Gill has read the meters to check and the readings are correct and up to date. Cleaning bills reduced as a result of the hall not being open. As a result of historic water leak, the water bill continues requires clarification and Dave is to follow up. The cricket club is responsible for a proportion of the £2,000 being billed.
- Peter said that 200 Club contribution had fallen this year and would amount to c. £600. He would contribute this in the next few days.

5. Nomination of Representatives to the Management Committee

The representatives of the various village organisations etc to serve on the Management Committee during the 2019/20 year were confirmed as:

- The Parish Council of Pavenham: Jill Smith
- The Parochial Church Council of the Ecclesiastical Parish of St Peter, Pavenham: Dave to chase up.
- The Pavenham and Felmersham Cricket Club: Neil Blakemore

- The Pavenham Fellowship Club: Bernie Sharpe
- The Pavenham Flower Show Society: Carol Jenkins
- The Pavenham Women's Institute: Jill Smith to follow up to see if there are any volunteers
- The Pavenham Tennis Club: Dave Smith
- The Pavenham Whist Drive: Peter Sharpe
- The Pavenham Table Tennis Club: Fiona Rodgers
- The Friends of St Peter's Parish Church: Dave Smith to follow up to see if there are any volunteers
- The Stevington Football Club: Gareth King

6. Election of Ordinary Members of the Management Committee

Ordinary members: Andrew Senior, Gill Smith, James MacDonald, Dave to check if John Stamford wants to carry on

7. Election of up to Two Co-opted Members of the Management Committee

Dave to put something in the Villager and on Facebook to see there are any volunteers.

8. Signing of Declaration by Members of the Management Committee for 2021/22

DS will circulate a document on trustee responsibilities from the Charities Commission. It has a sheet for the trustee to acknowledge agreement..

9. AOB

There was none.

The Chairman closed the AGM at 8.00 p.m.

Dave Smith, Chair PVH & PF, 16.03.21