

# Pavenham Village Hall & Playing Field Committee

Registered Charity Number 300055

## **Minutes from the Annual General Meeting held in the Village Hall on Wednesday 27<sup>th</sup> March 2019 at 7.30 p.m.**

**Attending:- Dave Smith, Gillian Smith, Peter Sharpe, Linda Brown, Terry Horsman, Andrew Senior, Neil Blakemore, John Stamford, Carol Wilson, Gary Duff-Smith, Carole Southern, John Southern**

### **1. Apologies for absence and Welcome**

Apologies were received from Bernie Sharpe, Jane Roff

Dave welcomed attendees to the meeting and thanked the committee for their help and support during the year.

### **2. Approval of Minutes of Last Meeting**

The Minutes of the AGM held on 21st March 2018 were approved

### **3. Matters Arising from the minutes of the last Annual General Meeting**

There were no matters arising.

### **4. Treasurer's Report**

Gill reported current balances in the bank accounts were £5,717.31 (current) & £8401.74 (deposit). The annual (unverified) accounts were reviewed. Income showed a slight fall. No figure was showing for contribution from the Parish Council (PC) precept as payments attracting VAT were made by the Parish Council so that VAT could be reclaimed. Feed-in income appeared to have risen sharply but this was a result of issues with access to the meter preventing quarterly readings being available, delaying some feed-in payments until 2018. Football club income appeared to have fallen but this was due to a reduction of teams playing. Insurance costs had fallen due to a change of insurer.

### **5. Presentation of results of Village Hall survey**

Andrew presented these. Around 10% of households had responded to the survey which is, apparently, a good response. The presentation will be made available on the village Facebook page.

### **6. Nomination of Representatives to the Management Committee**

The representatives of the various village organisations etc to serve on the Management Committee during the 2019/20 year were confirmed as:

The Parish Council of Pavenham: John Stamford

The Parochial Church Council of the Ecclesiastical Parish of St Peter, Pavenham: Terry Horsman

The Pavenham and Felmersham Cricket Club: Neil Blakemore

The Pavenham Fellowship Club: Bernie Sharpe

The Pavenham Flower Show Society: Carol Jenkins will be invited to represent again

The Pavenham Women's Institute: Jane Roff

The Pavenham Tennis Club: Dave Smith

The Pavenham Whist Drive: Peter Sharpe

The Pavenham Table Tennis Club: Terry Horsman

The Friends of St Peter's Parish Church: Terry Horsman

The Pavenham Football Club: the club no longer plays.

In respect of Stevington Football Club and Pavenham Park Residents' Association, Dave will contact the Charities Commission to determine whether the constitution needs to be altered to allow their representation on the committee. If allowed, he will then contact each organisation to solicit representatives. **Action: - Dave**

### **7. Election of Ordinary Members of the Management Committee**

Linda Brown, Gill Smith and Andrew Senior were nominated by Dave and seconded by Terry

### **8. Election of up to Two Co-opted Members of the Management Committee**

None

### **9. Signing of Declaration by Members of the Management Committee for 2019/20**

All attending members duly signed

The Chairman closed the AGM at 8.30 p.m.

Dave Smith, Chair PVH & PF, 28.3.19